

STANDING RULES OF THE NORTHWEST MOTOR HOME AREA ASSOCIATION

(Also referred to as NWMHAA)

1. The Standing Rules are subordinate to the Northwest Motor Home Area Association (NWMHAA) Bylaws.
2. No article, section, sub-section or amendment of the Standing Rules may alter or delete the content or meaning of any provision of the Bylaws.
3. Standing Rules may be amended by a majority vote of the Executive Board or/and Board of Delegates at any regularly constituted NWMHAA Executive or Business meeting. If passed, the amendment/s will be effective immediately.
4. The Board of Delegates of this Association is composed of two Chapter Delegates (President, National Director, Alternate National Director, or someone designated by the Chapter President) and the members of the Executive Board.
5. If either of the Chapter Delegates cannot attend a meeting the NWMHAA Secretary must be notified of their assigned representative at least seven days before the date of the meeting.
6. There shall be a separate seating section for Chapter Voting Delegates.
7. Voting will take place at the Annual Business Spring Meeting. Candidates will be allowed to speak for two minutes to the assembled Board of Delegates before the voting takes place for each perspective office. NWMHAA attachment plates will be passed from outgoing to incoming Board members.
8. If the past officers wish "past officer" attachment plates it would be at their own expense.
9. The NWMHAA will have two rally planning meetings per year. Meeting dates to be set by the President with the advice and consent of the Executive Board. The NWMHAA Secretary will send notification to Chapter Presidents, National Directors and rally chairmen at least 30 days before the date of the meetings.
10. All Chapters in the NWMHAA are requested to submit their chapter newsletter/rally schedules to the NWMHAA President and Secretary.
11. All checks issued by the Treasurer as reimbursement of approved expenses shall be cashed or negotiated within 90 days of issuance.
12. The President will select a rally site committee to look for future rally sites as needed.
13. **Responsibilities of the elected NWMHAA Officers, Executive Board Members and committees:**

President: The Northwest Motor Home Area Association National Vice President of FMCA presides at all business and rally planning meetings of the Northwest Area.

Senior Vice President: To assist the President and serve as presiding officer in the absence of the President at any duly called meeting.

Three Vice Presidents & Immediate Past President (past area VP): Shall serve on the Executive Board to provide for the orderly and efficient operation of the NWMHAA meetings and area rallies.

Secretary: The duty to keep accurate records of all meetings of the Northwest Motor Home Area Association. Keep an up-to-date list of all Chapter Delegates and send notification of all meetings.

Treasurer: To keep accurate accounts of all NWMHAA funds and give reports at each business meeting.

Nominating Committee: The committee shall prepare and submit a slate of candidates for the Executive Board positions that are scheduled for election at the annual meeting in a given year.

The Senior Vice President, Vice President Position #3 and the Secretary will be elected on odd numbered years.

The Vice President Positions #1 and #2 and the Treasurer will be elected on even numbered years.

In the election to be held in 2007, the officers scheduled to be elected on even numbered years will be elected for a one year term. In 2008, those positions will be elected for a two year term.

Detailed responsibilities are defined in the Chapter President's Handbook.

14. Conducting Virtual Business: The NWMHAA Executive Board may conduct business by electronic means (phone fax or email) provided that a quorum of responses exists and minutes are kept according to the Secretary's guidelines.
15. Safety: The elimination of accidents is a corporate responsibility which all members share.
16. Rally Refund Policy and Procedure: Rally/event fees paid in advance may be refunded, provided timely notification of inability to attend is given to the Rally Registrar and then only the portion of the fees that have not been appropriated may be refunded. Any exceptions to this policy must be submitted to the Northwest Area Association Executive Board for approval.

Definitions:

Inability to attend – includes the onset of medical/health conditions(s) preventing attendance of the registered attendee(s) or an immediate family member (Mother, Father, Brother, Sister, Spouse, Son, Daughter, and grandchildren).

Refund – will be the rally fee less the costs of registration expenses and less any expense or cost committed to by the Area Association on behalf of the attendee such as meals, parking, entertainment, electrical services, etc. Requested refunds will not be

approved until the rally/events issued credentials are received by return mail to the registrations address of record.

Timely Notification – notification received in writing 48 hours prior to a commitment of expenses by the Area Association on behalf of the attendee such as meals, parking, entertainment, electrical services, etc.

17. Main Motion Procedure – All Main Motions/Amendments will be submitted by the mover in writing using the form “Motion/Amendment” and given to the Secretary prior to stating the motion/amendment.

Approved: April 18, 2007
Bend, Oregon

Amended: September 3, 2008
Moses Lake, Washington